

**CONSTITUTION**

**OF THE**

**DALLAS COMMUNITY COLLEGE**

**FACULTY ASSOCIATION**

**REVISED 11/13/2015**

**CONSTITUTION**  
**OF THE**  
**DALLAS COMMUNITY COLLEGE FACULTY ASSOCIATION**  
**(Herein called DCCFA)**

**ARTICLE I - NAME**

The name of this organization shall be the Dallas Community College Faculty Association.

**ARTICLE II - PURPOSE**

The purposes of the DCCFA shall be to improve its members' professional abilities and to secure for them better salaries and working conditions, sponsor seminars and courses for its members, participate in teacher conventions, bargain collectively and process grievances, to ensure academic freedom, and keep its members informed of its activities through regular meetings and newsletters.

**ARTICLE III - AFFILIATION**

The DCCFA is an independent association and may affiliate with such other organizations as outlined in the *Bylaws*.

**ARTICLE IV - MEMBERSHIP**

**Section 1.** The membership of this organization shall be no fewer than fifty (50) active members.

**Section 2.** The membership year shall be defined as the period of time from the convening of the annual DCCFA convention in the fall semester extending to the convening of the annual DCCFA convention the following fall semester.

**Section 3.** Active members shall be full-time professional employees of the Dallas County

Community College District on faculty schedule contracts who have paid dues to the DCCFA.

**Section 4.** Persons who meet the following requirements shall be eligible for associate membership:

- a. part-time faculty of the Dallas County Community College District
- b. not holding a non-faculty schedule contract with the Dallas County Community College District.

Associate members shall be entitled to all rights and privileges as active members except holding office, assistance from the Legal Assistance Fund, and voting.

**Section 5.** Any person who has been an active member in DCCFA may, upon request, continue his affiliation as a **reserve** member during any period of time in which his employment status does not qualify him for active membership. A reserve member shall have the privilege of requesting automatic transfer to active membership at the time he resumes active status. A reserve member shall be entitled to receive such publications and service of the association as may be approved by the District Faculty Council.

**Section 6.** Dues will be established at an amount determined by the District Faculty Council subject to the approval of a general convention.

**Section 7.** Any vested (10 years employment with the DCCCD) faculty member who retires from DCCCD, and who has for the 10 years immediately preceding such retirement been an active member of the DCCFA, shall be automatically named **MEMBER EMERITUS**. **MEMBERS EMERITUS** shall be entitled to all privileges of active membership except the holding of office and voting on usual faculty matters (they may, however, vote on matters concerning retired faculty). Said **MEMBERS EMERITUS** shall be deemed lifetime members, be issued a lifetime membership card, and be assessed no dues or other fees for membership.

## **ARTICLE V - FINANCE**

**Section 1.** A permanent legal assistance fund shall be maintained by the DCCFA.

**Section 2.** The DCCFA shall defray all necessary expenses for the operation of the association.

## **ARTICLE VI - GOVERNMENT**

**Section 1.** The purposes of the DCCFA shall be effected through its general conventions, District Faculty Council, and authorized committees. The duties of each shall be as prescribed by the Constitution and Bylaws.

**Section 2.** The District Faculty Council, hereinafter referred to as the Council, shall serve as the executive body of the association attending to its business and administering its policies prescribed by the general convention and by the Constitution and Bylaws between meetings of the general convention.

**Section 3.** The general convention composed of the Council and the active members of the DCCFA from each local chapter shall serve as the legislative body of the organization.

## **ARTICLE VII- OFFICERS**

**Section 1.** Elective officers of this association shall be a president, a vice-president, a recording secretary, and a treasurer.

**Section 2.** All Council members and officers shall be active members of the DCCFA.

**Section 3.** The officers of the DCCFA shall be elected by the members of the Council at their first regular scheduled meeting after their term of office begins. The officers shall be chosen from the members of the Council with no member holding more than one office.

**Section 4.** Officers shall serve for a term of one year or until their successors are elected.

**Section 5.** In the event of the death or resignation of any Council officer, the Council, by

majority vote, shall fill the vacancy from its membership.

## **ARTICLE VIII - EXECUTIVE DIRECTOR**

An executive director may be employed by the Council.

## **ARTICLE IX - COUNCIL MEETINGS**

**Section 1.** The Council shall consist of one elected representative from each local chapter of the DCCFA and an alternate who shall serve only in the absence of the regular representative.

**Section 2.** Admission to meetings shall be limited to DCCFA members. Non-members may be admitted with the approval of the president or by majority vote of the Council.

## **ARTICLE X - BOARD OF DIRECTORS**

The Board of Directors shall consist of the members of the Council.

## **ARTICLE XI - COMMITTEES**

Standing and special committees shall be established by the general convention or Council of the DCCFA.

## **ARTICLE XII - OFFICIAL PUBLICATION**

The DCCFA shall publish a newsletter.

## **ARTICLE XIII- PARLIAMENTARY AUTHORITY**

The rules contained in *Robert=s Rules of Order, Revised* shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of the association.

## **ARTICLE XIV - AMENDMENT**

**Section 1.** This constitution may be amended at any regular meeting of the general convention as

follows:

- a.. Proposed amendments must be presented to the Council at least fourteen (14) days before the official publication goes to press.
- b. Amendments will be adopted by a two-thirds vote of the membership in attendance provided the proposed amendment shall have been published in the official publication at least fourteen (14) days before the voting.

**Section 2.** The Bylaws shall be amended by a majority vote of those in attendance at any regular general convention.

## **ARTICLE XV - GENERAL CONVENTION**

**Section 1.** A minimum of one general convention must be called annually by the Council.

**Section 2.** A general convention may be held at the request of any three members of the Council or by a petition of ten (10) percent of the membership of the DCCFA. Notice must be given all members at least ten (10) days prior to the meeting.

**Section 3.** A Quorum shall consist of the members present.

**Section 4.** Action adopted by a majority vote shall be binding on the organization.

**Section 5.** Absentee voting may be provided for in the Bylaws.

## **ARTICLE XVI - LOCAL CHAPTERS**

**Section 1.** Each college of the Dallas County Community College District shall be eligible to have a local chapter of the DCCFA. The membership of the local chapter will be composed of the dues paying members of the DCCFA.

**Section 2.** Each college will establish its own structure for the local chapter. Nothing in the local structure, Constitution, Bylaws, or policies may be in conflict with the DCCFA or in

violation of the structure, Constitution, Bylaws, and policies of the DCCFA.

**Section 3.** Each local chapter must have a president elected at large among the membership of the local chapter. This president will serve as that chapter's representative to the Council for a minimum of one two-year term.

**Constitution of the Dallas Community College Faculty Association**

**as amended**

**10/13/78, 3/23/79, 11/9/79, 11/4/88, 11/10/89**

**11/15/91, 11/92, 11/7/97, 11/2/01, 11/13/2015**